

MICHAEL SHANE WELSH, President  
Career Coaching Consultants  
Public Speaking Skills Training



MACKENZIE & WELSH, LLC

msw@mackenziewelsh.com  
www.mackenziewelsh.com  
312-283-4399  
(f) 312-264-0264

## Contact Information Sheet

Note: All personal information is held securely and confidentially.

### Client Information

Mr/Mrs/Miss/Ms/Other \_\_\_\_\_ Last name \_\_\_\_\_

Name you like to be called \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

### Telephone Numbers/Contact Details

Home \_\_\_\_\_ Work \_\_\_\_\_

Cellphone \_\_\_\_\_ Pager \_\_\_\_\_

Fax \_\_\_\_\_

Email/s \_\_\_\_\_

Preferred Contact Mode/s \_\_\_\_\_

### Employment Information

Employer Name \_\_\_\_\_

Length of employment with this firm: \_\_\_\_\_

### Personal Information

Date of Birth \_\_\_\_\_ Marital Status \_\_\_\_\_

Significant Other's Name \_\_\_\_\_

Significant Others Date of Birth \_\_\_\_\_

No. of Children \_\_\_\_\_

[names and dates of birth - \_\_\_\_\_]